



# Teacher Productivity

This kit is a collection of productivity and Internet software tools that help teachers with classroom administration and curriculum preparation tasks. It includes multimedia authoring software, desktop publishing tools, and Internet connections. Additional Internet resources are available on the Apple Education web site for purchasers of this kit. The kit also includes software and resources that do not require an online connection.

## Productivity Tools

### ClarisWorks for Teachers v4.0, Apple Computer

A convenient collection of templates for most commonly used reports, schedules, evaluations, lists, newsletters, and presentations.

### Compton's Interactive Encyclopedia 1998 v6.0, The Learning Company

Includes articles, video's, pictures, animations, slide shows, tables, an interactive atlas, a historical timeline, a dictionary, and a thesaurus.

### DK Multimedia Photo Gallery v1.1, DK Multimedia

Provides 800 images from leading photographers. Includes cats, birds, wild animals, children, dinosaurs, flowers, insects, and classic cars.

### HyperStudio v3.1, Roger Wagner Publishing

Makes it easy to create multimedia presentations that include text, sound, pictures, animation, and movie clips. Includes a self-paced tutorial and samples of presentations.

### Microsoft Bookshelf '98, Microsoft

Provides an encyclopedia, a dictionary, a thesaurus, an almanac, quotations, and an atlas. Offers a wide variety of pictures and text that you can copy and paste into other documents.

### The Print Shop Ensemble v1.1, Broderbund Software

Includes The Print Shop Deluxe and The Print Shop Deluxe Companion. Provides a wide selection of layouts, graphics, photos, and fonts for creating posters, banners, and certificates.

## Classroom Administration and Curriculum Preparation

### Easy Grade Pro v3.0, Orbis Software

Provides grading, attendance, seating, analysis, and reporting tools for teachers. Offers 18 different grading reports.

### MakeTest v2.1 and SchoolText and SchoolText-bold fonts, Mountain Lake Software

Makes it easy to create and print question files and tests. Files your test items for future use. Also includes two SchoolText fonts.

### TimeLiner Collection v4.0, Tom Snyder Productions

Creates and modifies timelines that represent broad historical events or milestones in student lives. Also includes 17 collections of completed timelines on topics in history, science, and technology.

### Word Cross v2.0, HI TECH of Santa Cruz

Simplifies crossword puzzle design. Imports words and repositions words within the puzzle. Uses color and graphics in puzzle background.

## Internet Resources

### Educator's Internet CD, Volume 1, Number 4, Classroom Connect

Provides the content of actual World Wide Web sites in various subject areas so students can explore and practice web navigation without a live Internet connection. Includes lesson plans, activity sheets, and student handouts.



### Web Buddy v1.1, DataViz

Organizes information collected from the Internet for viewing offline.

## Bonus Resources

### Internet Adventures Newsletters, XPLORA Publishing Company

Provides electronic newsletters on four topics: Immigration, The Rain Forests, Oceans, and The Ancient Worlds: Greece and Rome. Includes tips for integrating Internet resources into thematic units in the classroom.

## Teacher Support Materials

This kit includes a Teacher's Guide offering detailed information on installation and getting started using the software. Guides and manuals (some electronic) are provided for the software in the kit. *Out of the Box and Onto the 'Net*, a resource booklet, is also included.

## Ordering Information

<b>Teacher Productivity Kit</b> T2198LL/A	<b>\$175</b>
<b>Kit with AppleWorks</b> B3837LL/A	<b>\$200</b>
<b>Kit with an iMac computer</b> (For institutions only) B3919LL/B	<b>\$1,174</b>

**Note:** Kits can be purchased only with a computer.